

RESUME

PAYAL NAYAK

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OBJECTIVE

Seeking an opportunity to utilize and enhance my skills by facing the challenges of the industry, thus achieve development and bring best to my organization.

STRENGTHS

My strength is my patience and the way I approach to a situation. I always learn from my failures. I can understand other persons well and I am also a great support of team work. My willingness to learn and make decisions suitable for the corporate world.

ACADEMIC PROFILE

COURSE	BOARD	YEAR OF PASSING
10 th	BSE (Orissa)	2014
+2 Arts	CHSE (Odisha)	2016
+3 Arts (Education)	SAMBALPUR UNIVERSITY	2019

WORKING EXPERIENCE

- Work as an "Accountant " in Bank of Baroda at sector-19 Rourkela, 4 month
- Work as an "Sales executive" in Reliance security Office at Uditnagar, Rourkela, 6 month.
- Work as an Registration Manager in Padmanava College sector-4, Rourkela, 1 Year.

PERSONAL INFORMATION

Father's Name : Mr. Sankar Nayak
Date of Birth : 9th December 1998
Present Address : At: A/143, Koelnagar, Rourkela
Dist: Sundergarh (ODISHA), Pin: 769014

Marital status : Unmarried
Gender : Female
Nationality : Indian
Religion : Hinduism
Caste : OBC
Language Known : English, Odia and Hindi

DECLARATION

I do hereby declare that all the statements given herein are true and to the best of my knowledge.

Place. Rourkela

Date. 01/03/2023

Payal Nayak

SIGNATURE